



International Facility Management Association

IFMA Northern Alberta Chapter Presents

CFM Exam Review Class of 2012

January 14 to February 25, 2012

Saturday mornings 8:00 am - 12:00 pm

Location: ACM Architecture / Construction Managers 10803 – 105 Avenue

What is the Review Class? This preparation course is to assist you in successfully completing IFMA's Certified Facility Manager (CFM) Examination.

It is designed to provide those preparing to take the exam with increased confidence. It is not an in-depth study of FM but an opportunity to self-evaluate your readiness to take the exam and to increase your comfort in the areas that you may not have as much experience. The review discusses the format, sample questions and information related to the nine **(9) competency areas** tested in the exam. Each week a competency and exam question review will be lead by local chapter members that have completed their CFM certification and will share their experience and exam questions with candidates to strengthen your knowledge and increase your confidence in each of the competency areas?

IFMA's Nine (9) Competencies:

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| 1. Introduction - Leadership & Management | Jan 14, 2012 |
| 2. Planning and Project Management | Jan 21, 2012 |
| 3. Operations & Maintenance | Jan 28, 2012 |
| 4. Quality Assessment & Innovation | Jan 28, 2012 |
| 5. Real Estate | Feb 4, 2012 |
| 6. Communication/Human & Environmental Factors | Feb 11, 2012 |
| 7. Finance | Feb 18, 2012 |
| 8. Technology / CFM exam review and techniques | Feb 24, 2012 |

RSVP Deadline: Please RSVP no later than Friday, December 23, 2011

Cost: for Members and Non Members, membership is encouraged.

\$250.00, GST not applicable. Includes: CFM Study materials. Refund Policy: No refunds will be given after January 14, 2012. In the event of cancellation, or event change, ONLY those registered will be contacted.

Contact:

Further information on this event can be obtained by contacting Paul Simons at psimons@sprucegrove.org

IFMA Northern Alberta Chapter CFM Exam Review Class of 2012

Registration:

To assist in a smooth and quick registration process, we are asking all attendees to pay in advance of the event.

Seating is limited, so register NOW!

Top 5 Reasons to Get Certified

1. Distinguish Yourself.

In today's competitive job market, your CFM status puts you ahead of the competition. Certified Facility Managers have proven their abilities and demonstrated their commitment to achieving excellence in the profession.

2. Invest in Your Future.

CFMs earn, on average, 13% more than non-certified facility managers. Earning your CFM is one of the most important career decisions you can make.

3. Demonstrate Your Leadership and Initiative.

It's not easy to achieve CFM status. The CFM credential is a tangible sign of your success. Share your expertise and mentor up-and-coming members of your organization.

4. Advance Your Profession.

Facility managers must be proficient in a wide range of competencies. The CFM program articulates the level of skill and talent required of this industry.

5. Enhance Your Professional Network.

Enjoy opportunities to network during special CFM events. IFMA chapter members will develop their professional relationships while tapping in to a wide spectrum of credible and knowledge resources.

To Register, fill out the following

PrePay: Fax, email or mail a cheque to the IFMA Office, Cheque, cash, VISA or Mastercard

Fax: 780-452-7718 **Email:** ifma-nac@ifma-nac.org

Mail: IFMA Office, #205, 10940 – 166A Street, Edmonton, AB T5P 3VP

Cost: \$250.00 GST not applicable

Name and Position _____

Phone: _____ Email: _____

Company: _____

Credit Card No. _____

Expiry Date: _____

Signature: _____

Receipts issued upon receipt of payment.

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Certified Facility Manager® (CFM)

The most respected global credential in facility management. The Certified Facility Manager® (CFM) credential sets the industry standard for ensuring the knowledge and competence of practicing facility managers. The Certified Facility Management process was designed to assess competence in the field through work experience, education and the ability to pass a comprehensive exam.

Visit www.IFMACredentials.org for more information on becoming a Certified Facility Manager